

# Being a HENRY Facilitator

## What's involved – role & responsibilities



We are delighted you are joining upcoming Group Facilitation Training. This means that:

- **You will be becoming a HENRY Facilitator** – following training you will be going on to deliver HENRY's evidence-based programmes and/or workshops (*one age range only*) for local parents, to help support a healthy, happy start in life for children and families
- **It is essential that you complete HENRY Core Training prior to joining this course**
- **All written materials** – are provided on your Group Facilitation Training. Along with our online [practitioner pages](#), these provide you with everything you need to run programmes/workshops
- **You will have a local HENRY Coordinator** – this is a practitioner employed within a local service who will support you, including providing regular Practice Development sessions
- **You will need time to deliver** – our programmes are 8 sessions (*antenatal programme is 6*). Preparation & delivery time per session ranges from ~2 hours (*workshops*) to ~4 hours (*some programmes*). Time needed for online sessions is typically less. For more info see [FAQs](#)
- **Accreditation** – at the end of training you will be accredited (*perhaps conditionally*) by HENRY

### Maintaining HENRY Accreditation

To maintain your accreditation to deliver HENRY family support interventions, you will need to:

- Deliver at least 1 programme (*or 6 workshops*) within 12 months of becoming accredited as a HENRY Facilitator and at least annually thereafter
- Attend Refresher Training if it is more than 12 months since you delivered a HENRY session
- Deliver HENRY programmes and workshops in accordance with the Facilitator Manual and session plans and consistent with the proven 'HENRY approach' from the Core Training
- Join at least one Practice Development session per term (*approx. 90-minutes*) when delivering
- Co-facilitate each group programme/workshop with another accredited HENRY Facilitator
- Always provide the full HENRY resources for that intervention to every family attending (*ordered from HENRY, often via your Coordinator*). Allow at least 4 weeks for delivery
- Only ever deliver live, interactive HENRY programmes or workshops for families and never share recordings of sessions, or of practitioner-delivered information from the session plan

**Other key responsibilities** – you will need to:

- Complete all relevant online forms for every HENRY family support intervention you deliver
- Ensure participants complete relevant participant questionnaires
- Keep in regular contact with your local HENRY Coordinator, working with them on when and where you are delivering programmes and workshops, and of any issues that arise
- Comply with Data Protection Act (2018), treating data to which HENRY grants you access as confidential. Applicable where a Data Sharing Agreement is in place with the commissioner
- Promote HENRY programmes and workshops; and help overcome barriers to participation

**Support from HENRY** – to help you, HENRY will provide:

- Support to your local HENRY Coordinator to help them provide effective support for promotion, referral, planning, ongoing practice development, and continuous improvement
- Online Delivery Support Sessions for Facilitators throughout the year on key topics/challenges
- Detailed reports on participant outcomes (*based on online forms submitted*)
- Access to our online Data Access System (*where a Data Sharing Agreement is in place*)
- Additional support if required to help you address issues that may arise
- Regular updates via your Coordinator to share new information and best practice

*Please note: you are only permitted to deliver HENRY family support interventions where you are complying with the above and an annual Partnership & Support Fee is in place between HENRY and a local commissioning organisation*